THE CHANCELLOR EXECUTIVE APARTMENTS

1. PREMISES DETAILS

UNIT NUMBER/PROPERTY ADDRESS	
LEASE STARTING ON	/ /
LEASE TERM	months
LEASE ENDING ON	/ /
WEEKLY RENT	
BOND (4 weeks rent)	
TOTAL AMOUNT PAYABLE ON ENTERING PROPERTY = (4 weeks rent in advance plus Bond) **TO BE PAID PRIOR TO ENTERING PROPERTY**	

2. APPLICANTS DETAILS

Surname	
First Name	
Drivers Licence Number (or proof of age card number)	
Passport Number	
Date of Birth	
Mobile Phone	
Email	
SIGNATURE	

3. APPLICANT'S HISTORY

Current Address: …………………………………………………………………………………………….…..
Period of Occupancy: ………………………Renting/Owned/Homestay/Other:…………..……………………..
Landlord/Agent Details …………………………………………………………..Phone: …………..………………
Rent$ ……………………………….Reason for leaving: ……………………………..…………………………

Have you ever been evicted from a premises?:   Yes   No
Are you currently in debt to any landlord or agent   Yes   No

4. APPLICANT'S EMPLOYMENT

(Note: if self employed, please provide a statement of income from your accountant or tax return)

Current Occupation:……………………………………………………………………………………………

Employment Type: ……………………………………. Duration:……………Weekly Income: $………………

Address:…….

Contact:………………………………………………………… Phone: ………………………………………..

Student at: ………

Course Name: …………………………………………………………………. Duration: ………………….

5. LANDLORD / AGENT

Name: MC PROPERTY INVESTMENT QLD PTY LTD   ABN: 29 160 611 987

Address: 19 Lake Street, Varsity Lakes, Qld 4227   Phone: 07 55536500

Email: info@thechancellor.com.au   Web: www.thechancellor.com.au

6. USE OF PREMISES

Will the Premises be used for business purposes: Yes   No

7. OCCUPANTS

Full name/s of all occupants:

1. ………

2. ………

8. REFEREES

Business Referee: ………………   …………..Phone: …………………Relationship: ………………………………

Personal Referee: ………………   …………..Phone: …………………Relationship: ………………………………

9. EMERGENCY CONTACT

Next of Kin:………

Address: ……

Phone: …………………………………………….Email: …………………………………………………………..

Second Emergency Contact:……………………………………………………………………………………………

Address: ……

Phone: …………………………………………….Email: …………………………………………………………..

10. INCLUSIONS

Furniture package, Austar (in house package), phone handset and phone line connection through PABX, Broadband Internet connection through PABX, Intercom through PABX, 1 car park in basement

In submitting this application I understand that I am required to provide my own linen, make my own arrangements for electricity supply, pay for outgoing phone calls and internet usage, be responsible for cleaning of the apartment, and understand are required to return the property to the entry condition at the conclusion of the lease.

In order to process this application all questions must be answered fully. The completion of this application is not an acceptance. Failure to fully complete this application may result in the application not being processed.

100 POINTS OF IDENTIFICATION CHECKLIST
Prior to any Tenancy Application being considered each applicant must produce 100 points of identification

Should you have difficulties in providing this identification please advise us prior to completing this application.

Please choose at least one form of ID from each category below:

Proof of ID

DRIVERS LICENCE	30 POINTS
PASSPORT	30 POINTS
BIRTH CERTIFICATE	10 POINTS
STUDENT ID CARD	10 POINTS
MEDICARE	15 POINTS
OFFER TO STUDY AT UNIVERSITY LETTER	15 POINTS

Income

PAY SLIPS (x3 MOST RECENT)	20 POINTS
BANK STATEMENT	20 POINTS
COPY OF WORK CONTRACT	15 POINTS
COPY OF COUNTRY OF ORIGIN GOVERNMENT SPONSORSHIP AGREEMENT	15 POINTS
PARENTAL GUARANTOR LETTER (IF APPLICABLE)	15 POINTS
LETTER FROM ACCOUNTANT/TAX RETURN	15 POINTS

Other

TELEPHONE BILL	15 POINTS
ELECTRICITY BILL	15 POINTS
PREVIOUS x3 RENT RECEIPTS	15 POINTS
PREVIOUS TENANCY AGREEMENT	15 POINTS

PRIVACY ACT ACKNOWLEDGEMENT FOR TENANTS

In accordance with Privacy Principle 1.3 of the Privacy Act we require you to read and sign this acknowledgement. In order to process a tenancy application a tenancy applicant is required under the National Privacy Principles of Privacy Act to be made aware that an organization may access a database. In addition a tenancy applicant is entitled to know what will happen to their information when it is passed on to any agent.

In accordance with the National Privacy Principles the database member discloses that in addition to information being supplied to a database company other organizations may receive information from time to time. Other organizations may include debt collection agencies, insurance companies, government departments and other landlords or agents.

I/we the said applicants declare that I/we give my/our permission to the agent to collect my/our information and pass such information onto TICA Default Tenancy Control Pty Ltd. I/we further give my/our permission for my/our information to be provided to any other tenancy information data base for the member of the database company to contact any of my/our referees provided by me/us in my/our tenancy application.

I/we agree and understand that once a tenancy application has been lodged with a member of a tenancy database and an inquiry made with a tenancy database my/our information may be recorded as making an inquiry.

I/we agree that in the event of a default occurring under a tenancy agreement I/we give my/our permission to the member of a tenancy database to register any of my details of such a breach with a tenancy database. I/we further agree and understand that the removal of such information from a database company is subject to the condition of the database company.

I/we understand that TICA Default Control Pty Ltd is a database company that allows its member access to information accumulated from members about tenants who have breached their tenancy agreements

I/we agree and understand that should I fail to provide the database member with the information and acknowledgements required the database member may elect not to proceed with my/our application. I/we agree and understand that a listing with TICA De3fault Tenancy Control Pty Ltd could have an adverse effect on my/our ability to obtain future rental accommodation.

I/we acknowledge and understand that TICA Default Tenancy Control Pty ltd can be contact t on 1902 220 346.   I/we agree that calls to the TICA Default Tenancy Control Pty ltd are charge data $5.45 per minute inclusive of GST.

SIGNATURE	
DATE:	
I/We inspected the above property on	